

FMSL LOGISTICS & FREIGHT SOLUTIONS

Corporate Headquarters

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Dispatcher Onboarding & Service Agreement Packet

1. Dispatcher Application & Information Sheet

Full Legal Name:

Business Name (if applicable):

Address:

City/State/ZIP:

Phone: _____ **Email:** _____

Preferred Freight Type(s):

Years of Dispatch Experience:

Preferred Regions or Lanes:

Are you currently dispatching for other carriers? Yes

No

Do you have a valid dispatcher service license or business registration? Yes No

2. Dispatcher–Carrier Service Agreement

This **Service Agreement** (“Agreement”) is entered into between **FMSL Logistics & Freight Solutions** (“FMSL”) and the undersigned **Dispatcher / Contractor** (“Dispatcher”).

The Dispatcher agrees to:

- Represent and negotiate freight on behalf of authorized FMSL Carriers.
- Maintain accurate load documentation and rate confirmations.
- Communicate pickup and delivery details promptly and accurately.
- Ensure compliance with all FMCSA and DOT standards.
- Maintain professional and ethical conduct at all times.

FMSL agrees to:

- Provide legitimate carrier authorization and verification materials.
- Offer load boards, carrier network access, and account support.
- Process payment per agreed-upon dispatch rates.

Dispatcher Signature: _____

Date: _____

Print Name: _____

Authorized by FMSL: _____

Date: _____

3. Load Management & Compliance Acknowledgment

All Dispatchers working under FMSL must adhere to company and federal compliance standards.

By signing below, you agree to:

- Use only **verified load sources** (DAT, Truckstop, TQL, etc.)
- Refrain from **double brokering or reassigning loads** without written authorization.
- Keep **accurate BOLs, rate confirmations, and carrier pay records.**
- Notify FMSL immediately of any detention, layover, or accessorial changes.
- Respect confidentiality of all client and carrier data.

Signature: _____ **Date:**

4. Payment Authorization & Banking Form

Dispatcher / Business Name:

Bank Name:

Routing Number: _____ **Account**
Number: _____

Payment Method: Direct Deposit ACH Zelle Other

I hereby authorize FMSL Logistics & Freight Solutions to process payments electronically for dispatched loads completed under this Agreement.

Signature: _____ **Date:**

5. Independent Contractor Statement & W-9 Substitute

I acknowledge that I am operating as an **independent contractor**, not an employee of FMSL Logistics & Freight Solutions. I understand that I am responsible for all taxes, insurance, and business obligations associated with my dispatch services.

Name (as shown on tax return):

Business Name (if applicable):

Address:

City/State/ZIP:

Tax ID / SSN: _____

Signature: _____ **Date:**

6. Acknowledgment & Agreement to Terms

By signing below, I confirm that I have read and understood the **FMSL Dispatcher Onboarding Packet**, and that all information provided herein is true and complete.

Dispatcher Name (Print):

Signature: _____ **Date:**

Approved by FMSL Representative:
